

Timeline for MAICEI Enrollment at UMass Boston

ENROLLMENT ACTIVITIES FOR FALL OR SPRING SEMESTER	FALL START	SPRING START
Recruitment IEP team discusses college-based transition services (CBTS) with students and families. UMass Boston MAICEI informational resources and application to prospective students are shared.	Jan.	Sept.
Campus Tours & Informational Sessions Schedule an informational session by completing the form on our website (<i>website coming soon</i>). The University provides tours to our campus all year-round information can be found on UMass Boston's website.	TBD	TBD
Application Submit UMass Boston MAICEI application to Ashley.Luce@umb.edu ensure that all sections are signed and completed. Special Education documentation should accompany the application.	Feb.	Oct.
Person-Centered Plan (PCP) Students create a person-centered plan (PCP) with collaboration from the MAICEI Program Coordinator, Transition team, and family support. The Program Coordinator will schedule the meeting and supply PCP materials.	March	Oct.
Student Interview Students will interview with MAICEI Program Coordinator; questions will be provided prior to the meeting. Family or Transition team personnel may be in attendance during the interview.	April	Nov.
Letter of Acceptance Admission decisions are made. Students will receive a Letter of Acceptance, the Transition Team will be notified of the admission decision.	April	Nov.
Register for Classes Students will set up a meeting with the MAICEI Program Coordinator to discuss courses available for the semester. Returning students are encouraged to browse through available courses on WISER prior to the meeting. Sending districts will be asked to share days of preference due to staffing scheduling.	April	Nov.
New Student & Family Orientation Students and families will be invited to attend new student orientation prior to the start of their first semester.	August	Nov.
Disability Services Intake Meeting Students work with their IEP team to get a current copy of their documentation of disability to share at their intake meeting. This document will be used to determine the student's eligibility for academic accommodations. Students should be prepared to discuss their learning preferences and the accommodations they have used in the past.	August	Dec.
Student- Educational Coach Agreement Student-Educational Coach Agreements are to be completed at the beginning of each semester. This document will serve as a guide to the support needed to be performed by the ed coach while on campus. Agreements are revisited at the end of each semester.	Sept.	Jan.
MOU Agreements Shared & Signed MOU Agreements are shared with actively sending district partners. Signed copies are made available to each party.	Sept.	Jan.